



# True Surgical Ltd

*Quality and value, delivered.*

## Repair Authorisation Form

- Please include this form and package your equipment securely to avoid damage in transit. **We cannot accept liability for items received damaged or with parts missing.**
- You can then post your items to: **True Surgical Ltd, PO Box 1235, Bristol, BS48 9DG**
- When your items arrive, they will undergo an initial inspection and we will be in contact to provide you with a quote for any required work, unless this has already been agreed.
- Please allow 10 days for repairs. We make every effort to return your item(s) in this time. If in any event it takes longer then we will be in contact.
- A £40.00 inspection fee will be required per item, even if an item is deemed beyond economical repair or you wish for the repair not to happen. This fee is waived if repair commences.
- When repairs have been completed, payment will need to be received within 30 days. Meanwhile your item(s) will be returned on a Royal Mail 24hr Tracked and signed service **FREE OF CHARGE.**
- Express/emergency returns can be arranged for a fee of £6.00.

Date	
Practice Name	
Return Address	
Please tick box if you want your items returned on an express return service (Royal Mail 24hr Tracked & Signed)	
Invoice Address (if different from above)	
Contact Name	
Contact Number	
Contact email	



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Equipment Description with Serial No	
Description of Fault/Error	
Accessories	
Method of Decontamination	
I hereby authorise the inspection of the item(s) list above and confirm the Method of Decontamination	Signature:

Please tick here if you are happy for us to proceed with repairs up to a value of £250.

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**The below section is for the use of True Surgical Ltd staff only**

Date Received:	
Condition:	
Assigned Works No:	